

ORTEC Harmony Workforce Scheduling Benefits

Our software solution offers a variety of benefits including:

- 1) Increased efficiency (reduced scheduling time, automatic calculation of paid time and hours worked for different clients).
- 2) Ability to automatically create schedules that comply with applicable labor rules, minimize overtime, fair rotation free weekends, different posts etc.
- 3) Easy employee access to schedules, remaining vacation balances etc. through Internet.

Target Areas for Improvement

Labor Management:

- Do you have the right employees at the right place at the right time?
- Are your schedules compliant with all applicable labor and union rules?
- Are you aware that meeting employees' schedule preferences doesn't have to cost you anything?
- How to handle unexpected sick leave or last minute schedule changes?

Employee scheduling can be a challenging task. Especially for companies with large hourly workforces, multi-shift environments and complex labor laws and regulations. Employee schedules should be efficient, minimizing overtime pay and idle time, but also take into consideration quality of life issues and comply with labor legislation. By taking into account these factors and more, our optimization engine ensures every option is considered before providing a final schedule. ORTEC Harmony also supports real-time decision making to reallocate work due to last minute absenteeism or changes in the workload.



Time & Attendance Recording:

- How much time do you spend on calculating employees' pay?
- Can you easily check the hours worked for different clients or projects?
- How do you keep track of annual vacation balances, sick leave, FMLA leave, etc?

ORTEC Harmony automatically tracks all kinds of information based on the employee work schedules. Some examples are: working hours per day for pay purposes, overview of employees who marked off sick, vacation entitlements left per employee, overview of shifts that could not be covered etc. Part of the information is required for payroll pre-processing or invoicing purposes, while other reports provide useful management information. Some information can be provided to employees as well through a web portal.

For more information please visit our website www.ortec.com or contact us at info@ortec.com or at 678-392-3100